

**Date:** February 9, 2017  
**Meeting of:** Locust City Council  
**Time:** 7:00 pm  
**Members Present:** Roger Hypes, Harry Fletcher, Rusty Efird, Roger Hypes and JC Burris, Michael Haigler and Larry Baucom  
**Members Absent:** David Walker  
**Order:** Mayor Huber  
**Pledge:** Mayor Huber  
**Prayer:** Council Member Rusty Efird

**Call to order at 7:00pm**

**M/S/A** Council Members Harry Fletcher and Larry Baucom **(6-0)**  
**Motion to excuse Council Member David Walker**

**M/S/A** Council Members Harry Fletcher and Roger Hypes **(6-0)**  
**Motion to adopt agenda**

**M/S/A** Council Members Harry Fletcher and Roger Hypes **(6-0)**  
**Motion to adopt January 2017 Minutes**

**Financials** - Accepted

**Mayor's Report** – Veterans Memorial is coming along great. Please take a look.

**Administrator's Report** –Budget retreat is scheduled for Saturday, March 4<sup>th</sup> beginning at 7:30am. In effort to gain information to refinance City Hall the LGC will not allow it to be financed for longer than 20 years and the City has already made 4 payments therefore it will not be feasible to refinance it at this time. City Administrator Cesar Correa was awarded NCCCMA Scholarship and will attend ICMA Gettysburg Leadership Institute in June. Thanks to all staff for hard work during budget process. Budget amendments and purchase orders were reviewed.

**M/S/A** Council Members Larry Baucom and Harry Fletcher **(6-0)**  
**Motion to approve the budget amendments**

**Motion to approve the following purchase orders**

\*Purchase Request # 3018

Tucker Land Development LLC

\*New Item – Buffer Tank Installation for Montclair/Jefferson St.

Price - \$3,828.00

Charge Code – 061-005-07400-55500 – WW – Capital Outlay

\*Purchase Request # 3019

Old Castle Precast Inc.

\*New Item – Concrete Single Valve for Buffer Tank for Montclair/Jefferson St

Price - \$2,628.00

Charge Code – 061-005-07400-55500 – WW – Capital Outlay

\*Purchase Request # 3020

Aqseptence Group Inc.

\*New Item – Valve/Breather; Flex Hose; Air Term/Sandstone; Cap for Buffer Tank Installation for Montclair/Jefferson St

Price - \$2,100.00

Charge Code – 061-005-07400-55500 – WW – Capital Outlay

Purchase Request # 3025

Brooks Sales Inc.

Emergency – PWT01 Highway Tractor transmission rebuild, clutch replacement & labor

Price \$3,311.75

Charge Code – 011-005-04500-53111 – Streets – Equipment Expense

\*Purchase Request # 3027

Chambers Engineering, PA

\*New Item – Sanitary Sewer Analysis-North Sewer Basin

Price - \$15,624.00

Charge Code – 061-005-07400-52102 – WW – Engineering Fees

Purchase Request # 3028

Locust Car Care & Tire

Emergency Item – Parks – Explorer Vehicle Repairs and New Tires to Pass Inspection

Price - \$1,364.34

Charge Code – 011-005-06000-53105 – Park – MV Expense

Purchase Request #3029

JE Flora Plumbing Inc.

Budgeted Item – Parks – New Bathroom Plumbing for Water/Sewer Installation

Price - \$3,500.00

Charge Code – 011-005-06000-55500 – Park – Capital Outlay

Purchase Request #3032  
Dana Safety Supply  
Budgeted Item – Police Department – Console, Lights, Siren for New Vehicle  
Price - \$3,001.83  
Charge Code – 011-005-04300-53105 – PD – Motor Vehicle Expense

**Admin/HR** – N/A

**Parks** – Temporary permits have been attained. Waiting for plans to be submitted to renovate the existing bathrooms to make them family bathrooms and ADA compliant.

**Facilities** – N/A

**PW** – True Homes was present and asked to proceed with Phase 2 with Council’s suggestion of an Open Space Playground in Phase 1 to accommodate all the children. Bulk pick up is March 18<sup>th</sup>.

**M/S/A** Council Members Larry Baucom and Michael Haigler **(6-0)**  
**Motion to approve Phase 2 with playground**

**ABC** – Sales continue to rise

**Economic Dev.** – Guidelines and proposed board members had been sent out for review.

**M/S/A** Council Members Roger Hypes and Larry Baucom **(6-0)**  
**Motion to accept guidelines and proceed**

**PD/Zoning** – Veterans Memorial nearing completion. Thank you to all Police Officer and first responders for all their hard work. Sidewalks on 200N should begin on March 1<sup>st</sup>. Stop light at Browns Hill Rd and 24/27 should be completed this year. Land swap deal with Mr. Honeycutt was discussed.

**Public Comment Period** – Jonathan Thompson spoke about a Faith based youth football league he is bringing to the area. Practices are Saturdays at Oakboro Park.

**Board Closing Comments** – Thank you to all who came out. Thanks to staff for a great job. Thanks to Cesar for all his hard work on the EDC Board for Locust.

**M/S/A** Council Members Harry Fletcher and Roger Hypes **(6-0)**  
**Motion to enter into Executive Session GS: 143-318.11 Personnel at 7:53pm**

**Out of Executive Session at 8:09pm**

**M/S/A** Council Members Michael Haigler and Larry Baucom (6-0)  
**Motion to approve land swap deal with Mr. Honeycutt**

**M/S/A** Council Members Harry Fletcher and Larry Baucom (6-0)  
**Motion to approve retroactive salary adjustment discussed in Executive Session**

**Recess at 8:11pm until Saturday, March 4<sup>th</sup> at 8:00am for Budget Retreat**

**Called to order at 8:00am**

**David Walker is present**

**Harry Fletcher is absent (counts as a “yes” vote)**

**Roger Hypes is absent (counts as a “yes” vote)**

Opening remarks were made by City Administrator Cesar Correa. He thanked everyone for coming to budget retreat and reviewed the agenda. Department Heads were all present including Captain Steven Smith. We have not received health insurance renewal premiums for the new budget year as of yet but the dental, vision, group term and life rates will remain flat. Budget includes a 3% COLA for all employees. We will be changing recycle companies in the new budget year as our current vendor is going out of business. We will be going with Waste Management who currently serves as our garbage vendor and we will see a slight savings this year. Mr. Correa gave a general overview of the budget and department presentations began.

Parks – Tate Osborne, Parks and Rec Director gave an overview of the last year. All areas with our events and sports continue to grow including our Farmers Market. Service projects such as the Eagle Scout projects have been very beneficial to the City and the Park. He reviewed the revenue sources and made recommendations and requests for the new budget year with equipment and capital projects. We did not receive the NC Connect grant that was applied for.

Equipment – Used Toro Reel Mower - \$8,500

Utility Trailer - \$1,550

Pressure Washer - \$950

Cap. Projects - Renovate Current Concession stand and Bathrooms - \$53,600

Tennis Courts – High End \$20,000 – Complete repair and resurface.

Community Building – Update look and fix \$16,500

Planning and Zoning – Scott Efird, Director gave review of year, 85 housing permits issued in 2016, 3 commercial permits and 13 up fit permits issued as well. Minimum housing there were 12 cases, 7 resolved and 5 still ongoing. Thank you for your commitment to minimum housing standards and partnering with the County to resolve these issues. Total cost for 2016 was \$1,870. Current ongoing projects include the Veterans Memorial which is near completion and will be dedicated on April 8<sup>th</sup>. The Greenway/sidewalk Safe Route to School project, Whispering Hills phase 3 – 73 homes, Charleston Place 10 homes, Locust Valley 2 homes, Town Center, Kingston St which connects to Smith St. Wynnfield Properties new 60 unit apartments and possible extending Ardsley to connect to Food lion.

PW – Director Tim Flieger, gave a year in review and commended his staff for continuing to attain certifications. Thanks Council for allowing the department to be proactive in maintenance of pump stations. We have decreased INI and gallons being treated. Requested a snow plow and spreader for truck to be prepared for inclement weather, overlay Sprucewood and Dogwood streets, and could always use more staff.

PD – Chief Frank Hartsell gave 2016 statistics and requested that we proceed with rolling stock replacement plan with 2 Ford Explorers this upcoming year. Asked for a reserve officer to work on Tuesdays while other officers are in court and be able to call in, in the event of an emergency.

Finance – Director Stephania Morton stated that revenues will be updated in April or May and that health insurance numbers would not be available until May.

Council and City Administrator went through itemized budget and worked on budget strategies.

**M/S/A** Council Members David Walker and Michael Haigler **(7-0)**  
**Motion to enter into Executive Session GS:143-318.11 Personnel at 1:31pm**

**Out of executive session at 2:34pm**

**M/S/A** Council Members Larry Baucom and Rusty Efirid **(7-0)**  
**Motion to adjourn at 2:34pm**

---

Stephen Huber, Mayor

---

Amy Meachum, City Clerk