



LOCUST PARKS & RECREATION

Field Reservation Manual

Athletic Field Use Guidelines

The Locust City Park Athletic Complex is committed to providing high quality, safe playing surfaces for our multi-use athletic facilities. To reach this goal, we need the cooperation of all user groups in protecting our players from inclement or unsafe conditions and protecting the turf from excessive damage due to game and practice activities. The turf grass is the safety surface for the athletic fields. By signing the rental agreement, you are agreeing to cancel or postpone scheduled games and practices if any of the following conditions occur.

- Standing water on the field of play
- Soil Saturation
- Walking on turf causes water to surface
- Walking on turf on heels causes indentations
- One inch or more of rain 48 hours prior to scheduled game or practice accompanied by steady rain on day of game or practice
- Steady downpour of rain on day of game or practice which could cause damage to turf or injury to participants
- Extreme drought conditions where 50% of the playing surface has turned dormant.
- Lightning detection (must clear field and wait 15 minutes after the last bolt of lightning is seen or thunder is heard)
- Conditions inhibit visibility across the length of the field. (darkness, fog, etc.)

All coaches, referees, and umpires are responsible for insuring the safety of field playing conditions at all times during scheduled play. Safety implies protection of the resource, as well as the participants. In addition to the above requirements, cancellations or suspensions of game play and practices will be enforced when:

- Players' footing becomes unstable, slipping 6" or greater
- Holes 4" in diameter or 2" in depth or larger in field of play
- Surface rocks 3" or greater exposed on playing field
- Standing water in an area 3" or greater
- Soccer/football standards are not securely anchored

Park Rules and Regulations

- No motorized vehicles in parks or on grass, pathways or playing fields
- Alcohol is strictly prohibited
- All participants must follow the Athletic Field Use Guidelines listed above
- If damage occurs in the field/park it will result in loss of fees and permit. The permit will be revoked for the remainder of the season and the party will be ineligible to reapply for a field permit for at least 1 year following the incident.
- Soccer goals, picnic tables, bleachers, and garbage cans must remain in their designated location
- All garbage must be disposed of properly
- Permit is only valid if the permit is kept on site during games and practices
- If any of the above policies are not followed, permit will be revoked for the remainder of the season.

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Field Reservation Application

Submit to P.O. Box 190, Locust, NC 28097 or email to parks@locustnc.com

SECTION I: GENERAL INFORMATION			
Name:	Organization Name:		
Phone #:	Cell Phone #:		
Address:	City, State, Zip:		
Dates and Time Requested (list all, or specify reoccurring start and end) (ex) March 1st: 5-7 PM (ex) Every Sunday 3-4 PM from March 1 through April 30			
Please allow 2 weeks for park maintenance to be scheduled.			
SECTION II: FACILITY REQUEST			
Please select the requested facility below. (For multiple facilities with different dates/time, please complete separate application.)			
<u>FIELD</u>	<u>Youth Teams/Nonprofit/ Benefit/Practice and Games RATE</u>	<u>TOTAL HOURS</u>	<u>HOURS WITH LIGHTS</u>
<input type="checkbox"/> Baseball/Softball Field 1	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Baseball/Softball Field 2	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Baseball/Softball Field 3	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Baseball/Softball Field 4	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Soccer Upper	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Soccer Lower 1 (Lower fields equal size up upper. Lower can be reserved as one field)	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Soccer Lower 2	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Soccer Lower 3	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Football Field	\$10 per hour. \$20/hour with lights		
<input type="checkbox"/> Tennis Courts	Free with lights for public use. \$10/hour for commercial use.		
# of hours: _____ X \$10 = \$ _____		# of hours with lights: _____ X \$10 = \$ _____	
TOTAL AMOUNT DUE: \$ _____			
PERSONAL EQUIPMENT:			
Please indicate any equipment/supplies and quantities that will be brought on site by renter or by individuals on the renter's behalf:			
I have read and understand the Athletic Field Use Guidelines and Park Rules and agree that our group will follow them. I will inform and explain the guidelines to all the guests and participants. I also understand that if there is damage to the field or park the deposit will be forfeited. The City of Locust and its employees will be held harmless for claims resulting from our use.			
Applicant Signature: _____		Date: _____	
OFFICE USE ONLY			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		COI Included:	Employee Signature:
Method of Payment:	Cash:	Check #:	Receipt #:

